

MINUTES OF ACADEMIC COUNCIL MEETING

Date of Meeting: 12-08-2024

Time: 02:30 PM to 03:30 PM

Venue: Conference Hall, Divya Jyoti Ayurvedic Medical College

A meeting was held with all the class teachers on 12th of August 2024 at 2:30 PM to discuss various academic and disciplinary matters related with the students. Principal explained the concerns regarding the poor academic performance in internal assessment and final University exams, poor attendance and lack of academic attitude among the students. Matter related with the indecent dress code; poor grooming was also expressed. All the teachers had similar opinions. Based on the discussions held following suggestions are made: -

1. Many of the problems can be solved if the students are regular. Attendance should be strictly monitored and any lenience in this regard is taken as granted by the students which is unhealthy development. No student is to be permitted to write the exam if minimum 75% attendance is not fulfilled. In exceptional condition for medical reasons a relaxation upto 65% may be given if valid medical certificated is submitted.
2. Parents should be duly informed periodically in the form of progress report regarding the attendance status.
3. At least a month before the final exam lack of eligibility of the student to write the exam is to be intimated to the parents and no further request in this regard is entertained. Every student must take a prior permission from the class teacher for any leave to be taken which will be court signed by the principal or vice principal.
4. Unauthorized leave will attract fine. All the teachers should follow this guideline strictly.
5. If attendance of the student is too low (less than 25%) as observed in a few cases now, they are not allowed to sit in higher classes but again attend the same class, complete the attendance to get the eligibility to write the exams.
6. If the student is having less than the required attendance, he/she will be allowed to attempt the supplementary exam only.
7. Internal assessment examinations are mandatory and a student with less than 40% average mark is not allowed to write the University exams. They may be given additional chances to improve their performance. Those who are absent for both IA exams are not eligible to write final exams.
8. Class teachers should prepare a consolidated list of students who are not eligible to write the final exams (including the specific subjects) due to the reasons like shortage of attendance and

extremely poor performance in IA exams and the list is to be handed over to the office in advance. Office is not instructed to collect exam fees from such students.

9. Students are to be encouraged to have interaction with passed meritorious senior students and take their guidelines forming study groups.
10. Conduction of First Convocation Ceremony of the college in the Month of December was also announced by the principal.

Members who attended the meeting:

1. Dr. Rajesh sharma
2. Dr. Ravikant Tyagi
3. Dr. Rinki Langeh
4. Dr. Darshana
5. Dr. Monika
6. Dr. Suvir Singh
7. Dr. Charu